



**DOWNTOWN DEVELOPMENT AUTHORITY AGENDA  
REGULAR MEETING – AUGUST 1, 2024 – 7:00P.M. – CITY COUNCIL CHAMBERS**

**1. ROLL CALL OF MEMBERS**

**2. APPROVAL OF MINUTES**

- a. Minutes of the Regular Meeting of August 1, 2024
- b. Minutes of the Special Meeting of August 15, 2024 (to be provided at meeting)

**3. CITIZENS TO BE HEARD**

**4. MEMBERS' AND CONSULTANTS' REPORTS**

**5. OLD BUSINESS**

- a. Streetscape Design North of the Viaduct (McKenna), updates on bids and procuring trees locally
- b. DDA Sidewalk Program Update (to be provided at meeting)
- c. FLOCK Camera Program Update
- d. Special Meeting – Continuing Discussion on Capital Improvement Projects and Form (to be provided at meeting)

**6. NEW BUSINESS**

- a. The Mane Salon Façade Grant Reimbursement
- b. True & Timeless Hair Studio Façade Grant Reimbursement
- c. CSO Meeting Sponsorship, September 12
- d. Team Ads Agreement (City Maps)
- e. Grosse Ile Lawn & Sprinkler Christmas Lighting Contract
- f. City Entrance Signs Correspondence
- g. Transfer from MiClass to DDA Fund for Water Project – Gibraltar Road
- h. GLC Maintenance Contract

**7. DDA FINANCIAL REPORTS**

See attached reports and Michigan Class information

**8. PAYMENT OF CURRENT BILLS**

FROM	FOR	AMOUNT
The Mane Salon	Façade Grant Reimbursement	\$9,000.00
True & Timeless Hair Studio	Façade Grant Reimbursement	\$2,767.00
GLC	Seasonal Grounds Contract	\$2,807.13
City of Flat Rock	See attached	\$325,416.23
Kaleidico	Web Hosting	\$54.00
Valley City Sign	Wayfinding	\$2,375.00
21 <sup>st</sup> Century Media	Shopping Guide	\$100.00
C.E. Raines	Wayfinding	\$48.45
C.E. Raines	General	\$72.68
McKenna	Credit (NO Check)	\$0
	<b>Grand Total:</b>	<b>\$342,640.49</b>

## **9. CORRESPONDENCE AND MISCELLANEOUS INFORMATION**

Boat Launch Project Letter/E-mail  
Closure of E. Huron River Drive for Spooktacular  
Brownstown DDA Support Staff Salary and Duties Survey Request

## **10. ADJOURNMENT**

### **Members of the Downtown Development Authority:**

**Jeff Berro**, Chairperson, November 1, 2027; **James Martin**, Vice Chairperson, June 20, 2026; **Diane Parker**, Secretary/Treasurer, June 13, 2024; **Steve Beller**, Mayor, Standing Member;  
**Shayla Hopper**, November 30, 2026; **Joseph A. Pagano**, November 30, 2026; **Larry Dishaw**, May 6, 2028; **Liz Hendley**, Director  
*cc: Newspapers, Charles E. Raines Co., McKenna Associates PLEASE Notify Liz at 734-789-2323 if you cannot attend!*